

As a DIO/DME, how do I authorize the use of Residency Management Systems (RMS) for my programs?

ERAS has collaborated with E*Value, New Innovations, MedHub, and MyEvaluations.com to enable you to easily transfer applicant, placement, and performance data seamlessly from the PDWS. As a DIO/DME, you must log into the institutional level to authorize the use of RMS.

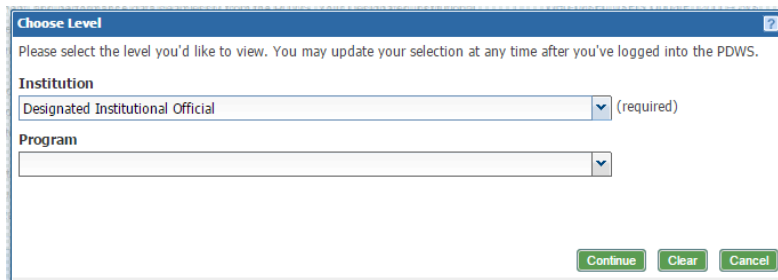
You may choose between two options:

Option A: You may select one RMS vendor for all your programs in your institution.

Option B: You may select multiple or different ones for each program.

Follow these steps to login to the PDWS as an Institutional User:

Log into the [PDWS](#) and toggle to your Institution and leave other fields blank. Click Continue.



RMS Selection:

Navigate to Setup at the top. Click 'RMS Selection' on the left.

Step 1: Authorize the release of ERAS Data at the institution by selecting 'Yes' to the first question.

Step 2:

- Question 2, Option A: Authorize the use of RMS and select one RMS vendor for all programs in your institution:

The AAMC/ERAS Hospital for Health Improvement I
Help | Bulk Print Requests | History

Dashboard
Data Filter
Reports
RMS Selection
Applications
Statuses
Scores
Attributes
Scheduler
Scheduler Tool
Users
Manage Users
Pre-Verified Users

The ERAS PDWS Data Exchange Service is a web service facilitated by AAMC/ERAS to exchange applicant, placement, and performance data between the AAMC and residency management systems (RMS) operated by vendors on behalf of ERAS participating programs.

1. Do you authorize the release of ERAS Data at your Institution to one or more of the RMS vendors (E*Value, New Innovations, MedHub, MyEvaluations.com) currently in partnership with ERAS (you will be able to select the specific RMS vendor(s) in subsequent questions)?

☒ Yes ☐ No

2. Does your institution use the same RMS vendor for all programs?

☒ Yes ☐ No

Vendors:

☐ E*Value ☐ MedHub ☒ MyEvaluations.com ☐ New Innovations

Apply

- Question 2, Option B: Authorize the use of RMS and select multiple or different ones for each program

Dashboard
Data Filter
Reports
RMS Selection
Applications
Statuses
Scores
Attributes
Scheduler
Scheduler Tool
Users
Manage Users
Pre-Verified Users
Create Role
My Role
Manage Groups
Rankings
Comparison Tool

The ERAS PDWS Data Exchange Service is a web service facilitated by AAMC/ERAS to exchange applicant, placement, and performance data between the AAMC and residency management systems (RMS) operated by vendors on behalf of ERAS participating programs.

1. Do you authorize the release of ERAS Data at your Institution to one or more of the RMS vendors (E*Value, New Innovations, MedHub, MyEvaluations.com) currently in partnership with ERAS (you will be able to select the specific RMS vendor(s) in subsequent questions)?

☒ Yes ☐ No

2. Does your institution use the same RMS vendor for all programs?

☒ Yes ☐ No

Programs

AAMC/ERAS Colon and Rectal Surgery Program1 (Testing Only) - Colon and Rectal Surgery	
Accreditation ID: 0000000024	<input type="checkbox"/> E*Value <input type="checkbox"/> MedHub <input checked="" type="checkbox"/> MyEvaluations.com <input type="checkbox"/> New Innovations
AAMC/ERAS Colon and Rectal Surgery Program2 (Testing Only) - Colon and Rectal Surgery	
Accreditation ID: 0000000025	<input type="checkbox"/> E*Value <input type="checkbox"/> MedHub <input checked="" type="checkbox"/> MyEvaluations.com <input type="checkbox"/> New Innovations

Step 3: Click Apply at the bottom.

You have now authorized the use of the RMS providers you selected. The program users will need to first mark applicants as 'Will Start' (instructions provided below) and then refer to the RMS provider on how to transfer data into their system.

How do I send my PDWS applicant data to my RMS Vendor?

ERAS has collaborated with E*Value, New Innovations, Medhub, and MyEvaluations.com to enable you to easily transfer applicant, placement, and performance data seamlessly from the PDWS. The DIO/DME of the institution must log into the PDWS at the institutional level and agree to the new terms and conditions. He/she will also need to authorize the use of the Residency Management System (RMS) for your program.

As the program user, you will see the authorized RMS selection(s) on your Dashboard. Matched applicants must be selected with a 'Will Start' application status in order to be included in the data transfer. There are two methods of doing this:

Method 1: Selecting the 'Will Start' status individually for each applicant.

Step 1: Log into the [PDWS](#).

Step 2: Navigate to a matched applicant you want to include in the data transfer.

Step 3: Go the Status Tab and mark the 'Will Start' checkbox.

The screenshot displays the PDWS interface for applicant Kevin FC Bacon. The top navigation bar includes tabs for Dashboard, Applications, Scheduler, Rankings, Reports, Setup, and Program Messages(0). Below this is a sub-navigation bar with Manage Filters, View Current Results, View Applications, and Exports. The main header shows the designated institutional official and a search bar. The applicant's name, Bacon, Kevin FC, is prominently displayed, along with a note that all applicants were last executed on Fri Mar 11 10:16:50 EST 2016. The applicant is identified as Applicant 7 of 61. The profile is divided into several sections: Personal Information (Gender: Male, Self-Identification: Black or African American African American, Birth date: 09/15/1983), Citizenship and Visa Information (Birthplace: Glendale, AZ, Citizenship: U.S. Citizen), Permanent Address (Street: 2450 N Street NW, City: Washington, State: District of Columbia, Zip: 20037, Country: United States), Contact Numbers (Preferred: (398) 402 - 3840, Permanent: 202-828-0413), and Service Obligations (Military: None, Other: Military reserves). A blue arrow points to the 'Status' tab, which is currently selected. The 'Status' tab shows a list of application statuses with checkboxes. The 'Will Start' status is checked, and the date 03/11/2016 10:18 am is displayed next to it. Other statuses include Application Reviewed, On Hold, Incomplete Application, Complete Application, Inactive, Withdrawn by Program, Withdrawn by Applicant, Beth Reviewed, Messaged Applicant, sdadasd, fdsfds, and sdfdsfdsd.

Status	Date
<input type="checkbox"/> Application Reviewed	
<input type="checkbox"/> On Hold	
<input type="checkbox"/> Incomplete Application	
<input type="checkbox"/> Complete Application	
<input type="checkbox"/> Inactive	
<input type="checkbox"/> Withdrawn by Program	
<input type="checkbox"/> Withdrawn by Applicant	
<input checked="" type="checkbox"/> Will Start	03/11/2016 10:18 am
<input type="checkbox"/> Beth Reviewed	
<input type="checkbox"/> Messaged Applicant	
<input type="checkbox"/> sdadasd	
<input type="checkbox"/> fdsfds	
<input type="checkbox"/> sdfdsfdsd	

Step 4: Program staff must work directly with your RMS provider to bring the data into the RMS. They will provide specific instructions for your system.

Method 2: Selecting the 'Will Start' status for multiple applicants at once using bulk action.

Step 1: Log into the [PDWS](#).

Step 2: Apply a filter which includes the matched applicants you would like to include in the data transfer.

Step 3: Mark the check box next to applicants you would like to include under 'View Current Results'.

Step 4: Scroll down to select 'Update Status' within the bulk actions dropdown.

The screenshot shows the 'Results' page in the PDWS system. At the top, there are tabs for Dashboard, Applications, Scheduler, Rankings, Reports, Setup, and Program Messages(0). Below these is a sub-header with 'Manage Filters', 'View Current Results', 'View Applications', and 'Exports'. The main content area is titled 'Results (User's Ad-Hoc last executed Tue Mar 17 16:08:02 EDT 2015)'. It includes a 'Refine Results' section with a dropdown and a 'Sort By' dropdown. Below this is a table with columns: Applicant Name, AAMC ID, Medical School of Graduation, and E-mail Address. The table lists 10 applicants, all of whom have their selection checkboxes marked. To the right of the table, a dropdown menu is open, showing options: Update Status, Update Attributes, Update Notes, Bulk Messages, View/Print Reports, View/Print Application, CSV Export, and Assign Applicants. At the bottom of the page, there is an 'Action to perform on selected applicants:' dropdown and a 'Go' button.

Step 5: Mark the radio button for 'Will Start'. Click Apply. (This will mark the 'Will start' status for all applicants selected within the filter.)

The screenshot shows the 'Update Status' dialog box. It has a title bar with a question mark and a close button. Below the title bar is a section labeled 'Application' with a dropdown arrow. The main area is a table with three columns: 'No Change', 'Check', and 'UnCheck'. The rows represent different application statuses: Application Reviewed, On Hold, Incomplete Application, Complete Application, Inactive, and Will Start. Each row has three radio buttons corresponding to the columns. A blue arrow points to the 'Check' radio button for the 'Will Start' row, which is currently selected. Below the table are sections for 'Interview', 'Ranking', 'Custom', and 'Recent Bulk Status Updates', each with a '+' button. At the bottom right are 'Close' and 'Apply' buttons.

You may use the 'Will Start' System-Defined filter to verify the applicant pool. Program staff must work directly with your RMS provider to pull the data for your 'Will Start' applicants into the RMS. Each RMS provider may have specific instructions for transferring data into their system.